



Prepared by: _____

Client Approval: _____

Bar: Yes/No

Projector: Yes/No

Speaker: Yes/No

Platinum Room

00Client Name: _____ Date of Event: _____ Arrival Time _____ Event Type: _____

60"/48" table: _____ # of chairs to a table: _____ Hi Boys: _____ 6ft tables: _____ Linen/Décor: _____

NOTES

